

**NATIONWIDE GROUP STAFF UNION**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2021**



**NATIONWIDE GROUP STAFF UNION**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2021**

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## **STATEMENT OF RESPONSIBILITIES OF THE NATIONAL EXECUTIVE COMMITTEE**

The legislation relating to trade unions requires the Union to submit a return for each calendar year to the Certification Officer. This return contains accounts which must give a true and fair view of the state of affairs of the Union at the year end and of its transactions for the year then ended. The financial statements set out on the following pages have been prepared on the same basis and are used to complete the return to the Certification Officer.

In relation to the Nationwide Group Staff Union the preparation of financial statements that give a true and fair view is the responsibility of the National Executive Committee. The National Executive Committee is responsible for preparing financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which form the basis for the accounts information required to be included in the return. In preparing the financial statements, the National Executive Committee is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Union will continue in business.

The National Executive Committee is responsible for keeping proper accounting records and establishing and maintaining a satisfactory system of control over the Union's records and transactions in order to comply with the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended). They are also responsible for safeguarding the assets of the Union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF THE NATIONWIDE GROUP STAFF UNION**

## **Opinion**

We have audited the financial statements of the Nationwide Group Staff Union ("The Union") for the year ended 31 December 2021 which comprise the Income and Expenditure account – Combined Funds, the Income and Expenditure Account – General Fund, the Income and Expenditure account – Charitable Fund, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- Give a true and fair view of the state of the Union's affairs as at 31 December 2021 and of its income and expenditure for the year then ended; and
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Union in accordance with the ethical requirements that are relevant to the audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the National Executive Committee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Union's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the National Executive Committee with respect to going concern are described in the relevant sections of this report.

## **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The National Executive Committee is responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF THE NATIONWIDE GROUP STAFF UNION**

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended) requires us to report to you if, in our opinion:

- A satisfactory system of control over transactions has not been maintained; or
- The Union has not kept proper accounting records; or
- The financial statements are not in agreement with the books of account; or
- We have not received all the information and explanations we need for our audit.

### **Responsibilities of the National Executive Committee**

As explained more fully in the Statement of Responsibilities of the National Executive Committee, the National Executive Committee is responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as the National Executive Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the National Executive Committee is responsible for assessing the Union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the National Executive Committee either intends to liquidate the Union or to cease operations, or has no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

As part of our planning process:

- We enquired of management the systems and controls the Union has in place, the areas of the financial statements that are mostly susceptible to the risk of irregularities and fraud, and whether there was any known, suspected or alleged fraud. The Union did not inform us of any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the Union. We determined that the following were most relevant: FRS 102 and the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended).
- We considered the incentives and opportunities that exist in the Union, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the Union, together with the discussions held with the Union at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

**REPORT OF THE INDEPENDENT AUDITOR  
TO THE MEMBERS OF THE  
NATIONWIDE GROUP STAFF UNION**

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the financial statement disclosures and determining whether accounting policies have been appropriately applied.
- Reviewing and challenging the assumptions and judgements used by management in their significant accounting estimates, in particular in relation to the valuation of unlisted investments.
- Assessing the extent of compliance, or lack of, with the relevant laws and regulations.
- Testing key revenue lines, in particular cut-off, for evidence of management bias.
- Performing a verification of key assets.
- Obtaining third-party confirmation of material bank balances and current asset investments.
- Documenting and verifying all significant related party balances and transactions.
- Reviewing documentation such as minutes of meetings of the National Executive Committee and confirmation from solicitors for discussions of irregularities including fraud.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements even though we have properly planned and performed our audit in accordance with auditing standards. The primary responsibility for the prevention and detection of irregularities and fraud rests with those charged with governance of the Union.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the Union's members, as a body. Our audit work has been undertaken so that we might state to the Union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Union and the Union's members, as a body, for our audit work, for this report, or for the opinions we have formed.

*HW Fisher LLP*

**HW FISHER LLP  
Chartered Accountants  
Statutory Auditor**

**Date:** 10 Jun 2022

**Acre House  
11 - 15 William Road  
London NW1 3ER  
United Kingdom**

**NATIONWIDE GROUP STAFF UNION**

**INCOME AND EXPENDITURE ACCOUNT**

**COMBINED FUNDS**

**YEAR ENDED 31 DECEMBER 2021**

|  |             | <b>2021</b>      | <b>2020*</b>     |
|--|-------------|------------------|------------------|
|  | <b>Note</b> | <b>£</b>         | <b>£</b>         |
| <b>INCOME:</b>                           |             |                  |                  |
| Subscriptions                            |             | 1,349,469        | 1,391,115        |
| Other operating income                   | 1           | 15,075           | 21,657           |
| Draw Income                              |             | 365,679          | 375,042          |
|  |             | <u>1,730,223</u> | <u>1,787,814</u> |
| <b>EXPENDITURE</b>                       |             |                  |                  |
| Services to members                      | 2           | 1,027,730        | 992,369          |
| Meeting expenses                         | 3           | 39,203           | 35,913           |
| Administration expenses                  | 4           | 170,679          | 138,007          |
| Premises and equipment costs             | 5           | 126,160          | 129,563          |
| Prizes awarded                           |             | 274,254          | 280,751          |
| Donations (see page 7)                   |             | 16,120           | 1,623            |
|  |             | <u>1,654,146</u> | <u>1,578,226</u> |
| <b>OPERATING SURPLUS</b>                 |             | <u>76,077</u>    | <u>209,588</u>   |
| <b>GAIN ON INVESTMENTS</b>               | 8           | 190,135          | 8,705            |
| <b>COMPREHENSIVE RESULT FOR THE YEAR</b> |             | <u>266,212</u>   | <u>218,293</u>   |
| <b>RESERVES BROUGHT FORWARD</b>          |             | 1,714,727        | 1,496,434        |
| <b>RESERVES CARRIED FORWARD</b>          |             | <u>1,980,939</u> | <u>1,714,727</u> |

\* There has been a presentational change to prize draw income and expenditure, please see note 14 for explanation.

**NATIONWIDE GROUP STAFF UNION**  
**INCOME AND EXPENDITURE ACCOUNT**

**GENERAL FUND**

**YEAR ENDED 31 DECEMBER 2021**

|  |             | <b>2021</b>             | <b>2020*</b>            |
|--|-------------|-------------------------|-------------------------|
|  | <b>Note</b> | <b>£</b>                | <b>£</b>                |
| <b>INCOME:</b>                           |             |                         |                         |
| Subscriptions                            |             | 1,349,469               | 1,391,115               |
| Other operating income                   | 1           | 15,075                  | 21,657                  |
| Draw Income                              |             | 365,679                 | 375,042                 |
|  |             | <u>1,730,223</u>        | <u>1,787,814</u>        |
| <b>EXPENDITURE</b>                       |             |                         |                         |
| Services to members                      | 2           | 1,027,730               | 992,369                 |
| Meeting expenses                         | 3           | 39,203                  | 35,913                  |
| Administration expenses                  | 4           | 170,679                 | 138,007                 |
| Premises and equipment costs             | 5           | 126,160                 | 129,563                 |
| Prizes awarded                           |             | 274,254                 | 280,751                 |
|  |             | <u>1,638,026</u>        | <u>1,576,603</u>        |
| <b>OPERATING SURPLUS</b>                 |             | <u>92,197</u>           | <u>211,211</u>          |
| <b>GAIN ON INVESTMENTS</b>               | 8           | 190,135                 | 8,705                   |
| <b>COMPREHENSIVE RESULT FOR THE YEAR</b> |             | <u>282,332</u>          | <u>219,916</u>          |
| <b>TRANSFER TO THE CHARITABLE FUND</b>   |             | (6,500)                 | (20,000)                |
| <b>RESERVES BROUGHT FORWARD</b>          |             | 1,690,284               | 1,490,368               |
| <b>RESERVES CARRIED FORWARD</b>          |             | <u><u>1,966,116</u></u> | <u><u>1,690,284</u></u> |

\* There has been a presentational change to prize draw income and expenditure, please see note 14 for explanation.

**NATIONWIDE GROUP STAFF UNION**

**INCOME AND EXPENDITURE ACCOUNT**

**CHARITABLE FUND**

**YEAR ENDED 31 DECEMBER 2021**

|  | <b>2021</b><br><b>£</b> | <b>2020*</b><br><b>£</b> |
|--|-------------------------|--------------------------|
| <b>INCOME:</b>                           |                         |                          |
| Donations received                       | -                       | -                        |
| Transfer from General Fund               | -                       | -                        |
|  | <u>-</u>                | <u>-</u>                 |
| <b>EXPENDITURE</b>                       |                         |                          |
| Donations made                           | 16,120                  | 1,623                    |
|  | <u>16,120</u>           | <u>1,623</u>             |
| <b>COMPREHENSIVE RESULT FOR THE YEAR</b> | (16,120)                | (1,623)                  |
| <b>TRANSFER FROM MAIN FUND</b>           | 6,500                   | 20,000                   |
| <b>RESERVES BROUGHT FORWARD</b>          | 24,443                  | 6,066                    |
| <b>GAIN ON INVESTMENTS</b>               |                         |                          |
| <b>RESERVES CARRIED FORWARD</b>          | <u><u>14,823</u></u>    | <u><u>24,443</u></u>     |

# NATIONWIDE GROUP STAFF UNION

## BALANCE SHEET

YEAR ENDED 31 DECEMBER 2021

|                            |      | 2021           | 2021             | 2020           | 2020             |
|----------------------------|------|----------------|------------------|----------------|------------------|
|                            | Note | £              | £                | £              | £                |
| <b>FIXED ASSETS</b>        |      |                |                  |                |                  |
| Tangible fixed assets      | 6    |                | 202,863          |                | 204,560          |
| Intangible fixed assets    | 7    |                | 12,314           |                | 12,389           |
| Fixed Asset Investments    | 8    |                | 1,222,601        |                | 1,032,466        |
| <b>CURRENT ASSETS</b>      |      |                |                  |                |                  |
| Current asset investment   | 9    | 85,094         |                  | -              |                  |
| Debtors and prepayments    | 10   | 25,138         |                  | 23,805         |                  |
| Cash at bank and in hand   |      | 519,303        |                  | 553,439        |                  |
|                            |      | <u>629,535</u> |                  | <u>577,244</u> |                  |
| <b>CURRENT LIABILITIES</b> |      |                |                  |                |                  |
| Creditors and accruals     | 11   | (86,374)       |                  | (111,932)      |                  |
| <b>NET CURRENT ASSETS</b>  |      | <u></u>        | 543,161          | <u></u>        | 465,312          |
|                            |      |                | <u>1,980,939</u> |                | <u>1,714,727</u> |
| <b>RESERVES</b>            |      |                |                  |                |                  |
| General Fund               |      |                | 1,966,116        |                | 1,690,284        |
| Charitable Fund            |      |                | 14,823           |                | 24,443           |
|                            |      |                | <u>1,980,939</u> |                | <u>1,714,727</u> |

Represented by :

T ROSE *Tim Rose*

GENERAL SECRETARY

S DALY *S Daly*

REASURER

Approved: 10 Jun 2022

**NATIONWIDE GROUP STAFF UNION**

**CASH FLOW STATEMENT**

**YEAR ENDED 31 DECEMBER 2021**

|   | <b>2021</b>           | <b>2020</b>           |
|---|-----------------------|-----------------------|
| <b>Note</b>   | <b>£</b>              | <b>£</b>              |
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>         |                       |                       |
| Operating surplus                                   | 76,077                | 209,588               |
| Adjustments for:                                    |                       |                       |
| Amortisation of intangible fixed assets             | 8,427                 | 6,861                 |
| Depreciation of tangible fixed assets               | 14,176                | 8,615                 |
| (Increase)/Decrease in trade and other receivables  | (1,333)               | 7,363                 |
| (Decrease)/Increase in trade and other payables     | (25,558)              | (12,922)              |
| <b>NET CASH GENERATED FROM OPERATING ACTIVITIES</b> | <u>71,789</u>         | <u>219,505</u>        |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>         |                       |                       |
| Purchases of tangible fixed assets                  | (12,479)              | (12,971)              |
| Disposal of tangible fixed assets                   | -                     | 6,058                 |
| Purchases of intangible fixed assets                | (8,352)               | -                     |
| Purchase of investments                             | (85,094)              | (200,000)             |
| Disposal proceeds of investment property            | -                     | 144,345               |
| <b>NET CASH FROM INVESTING ACTIVITIES</b>           | <u>(105,925)</u>      | <u>(62,568)</u>       |
| <b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>      | <u>(34,136)</u>       | <u>156,937</u>        |
| Cash and cash equivalents at beginning of year      | 553,439               | 396,502               |
| <b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>     | <u><u>519,303</u></u> | <u><u>553,439</u></u> |

The Union had no net debt during the year ended 31 December 2021.

## **NATIONWIDE GROUP STAFF UNION**

### **ACCOUNTING POLICIES**

#### **YEAR ENDED 31 DECEMBER 2021**

##### **Union Information**

The principal place of business for the Union is Middleton Farm House, 37 Main Road, Middleton Cheney, Oxfordshire, OX17 2QT, United Kingdom.

##### **Accounting Convention**

The financial statements have been prepared under the historical cost convention, modified to include equity investments and investment property held at fair value, and follow all applicable Accounting Standards.

These financial statements for the year ended 31 December 2021 are prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the Union. Monetary amounts in these financial statements are rounded to the nearest £.

Trade Unions are governed by the Trade Union and Labour Relations (Consolidation Act) 1992 (Amended). Under that Act the accounts of Trade Unions are required to give a true and fair view. Therefore, the accounts of the Union are prepared under FRS102.

However, as a Trade Union is not a company the Regulations that form the basis of disclosures under FRS102 have been adopted as considered necessary to ensure the accounts give a true and fair view to the members of the Union.

##### **Going Concern**

The National Executive Committee is monitoring transformation in the finance sector, resulting from changes to customer needs and move to digital banking, which is impacting on employment levels and therefore Union membership and income. Membership has fallen over the last 12 months and the National Executive Committee considers that there will be on-going pressure on membership numbers as the industry continues to evolve and adopt new business practices. However, the National Executive Committee is confident that the Union can continue as a going concern for a period of at least twelve months from the date of approval of these financial statements. The National Executive Committee has a reasonable expectation that the Union has adequate resources to continue in operation for the foreseeable future

##### **Subscriptions**

Subscriptions are accounted for on an accruals basis.

##### **Cash and cash equivalents**

Cash and cash equivalents include cash in hand and deposits held at call with banks.

## **NATIONWIDE GROUP STAFF UNION**

### **ACCOUNTING POLICIES**

#### **YEAR ENDED 31 DECEMBER 2021**

##### **Lottery Income**

Lottery income is accounted for in respect of those draws that have taken place in the year.

##### **Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs.

##### **Other financial assets**

Other financial assets, including investments in equity instruments which are not subsidiaries, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value recognised in the income and expenditure account, except that investments in equity instruments that are not publically traded and whose fair value cannot be measured reliably are measured at cost less impairment.

##### **Basic financial liabilities**

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction. Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of the business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. Trade payables are initially recognised at transaction price.

##### **Commission Income**

Insurance Scheme Commission is accounted for on a cash received basis. Other commissions are accounted for on an accruals basis.

##### **Defined Contributions Pension Plan**

Contained within administrative and service to member staff costs are fully paid defined pension contributions totalling £106,541 (2020: £107,171).

##### **Termination Benefits**

Termination benefits are recognised immediately as an expense when the union is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

## **NATIONWIDE GROUP STAFF UNION**

### **ACCOUNTING POLICIES**

#### **YEAR ENDED 31 DECEMBER 2021**

##### **Tangible Fixed Assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is provided on all tangible fixed assets (except freehold land) at rates estimated to write off the cost of each asset on a straight line basis over its expected useful life as follows:

|                    |   |               |
|--------------------|---|---------------|
| Freehold building  | - | 2% per annum  |
| Office equipment   | - | 10% per annum |
| Computer equipment | - | 25% per annum |

##### **Intangible Fixed Assets – Website**

Intangible fixed assets are initially measured at cost and subsequently measured at cost, net of amortisation and any impairment losses.

Amortisation is provided at rates estimated to write off the cost of the website on a straight line basis over its expected useful life which is deemed to be 4 years.

##### **National Conference**

The costs of the biennial National Conference are accounted for over two years by providing for in advance and not solely in the year that the National Conference occurs on the basis that the Union under the terms of its constitution is required to hold a Conference every two years, it therefore regarded as an onerous contract

##### **Employee Benefits**

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of fixed assets.

##### **Charitable Donations**

Charitable donations are accounted for when there is a commitment to pay the receipt.

##### **Charitable Fund**

At the Nationwide Group Staff Union Conference 2005, delegates voted for the Union to set up and maintain a Charitable Fund, allowing the Union to make charitable donations recognising the Union's wider responsibility to the national and international community.

## **NATIONWIDE GROUP STAFF UNION**

### **ACCOUNTING POLICIES**

#### **YEAR ENDED 31 DECEMBER 2021**

##### **Current Taxation**

Corporation tax is payable on all interest income, rental income and chargeable gains arising on the disposal of properties and investments but only to the extent that these exceed expenditure on provident benefits.

##### **Deferred Taxation**

Deferred tax liabilities arise in relation to the difference between the fair value investments and their original cost.

Deferred tax is calculated at the tax rates that are expected to apply in the period where the liability is settled or the asset is realised. Deferred tax is charged or credited in the income and expenditure account.

Unrealised valuation increases relating to investments would potentially give rise to chargeable gains on the sale of the asset, but any potential liability to tax is eliminated if the proceeds of sale are reinvested in other chargeable assets used for provident purposes. The tax on any proceeds which are not reinvested is reduced by indexation allowances and any balance can also be offset against expenditure on provident benefits. Deferred tax has not been provided for potential chargeable gains because the National Executive Committee is satisfied that proceeds of the sale of all related assets can be substantially reinvested, sufficient that any remaining balance can be offset against allowance or expenses. Therefore no unrealised gain at 31 December 2021 is expected to give rise to a liability to tax.

##### **Judgements and Key Sources of Estimation Uncertainty**

In the application of its accounting policies, the Union is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. All significant estimates and underlying assumptions are reviewed on an on going basis and the relevant carrying amounts of assets and liabilities are revised to reflect any changes.

As at 31 December 2021 the carrying amounts of the following assets and liabilities were subject to judgement or to estimation uncertainty:

- The fair value of unlisted equity investments are based on the latest purchase offer.
- The Union has an obligation to hold a Conference every two years under the terms of its constitution. It is therefore regarded as an onerous contract and the costs are spread over a two year period.

NATIONWIDE GROUP STAFF UNION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

| <b>1</b> | <b>OTHER OPERATING INCOME</b>       | <b>2021</b>      | <b>2020</b>    |
|----------|-------------------------------------|------------------|----------------|
|          |                                     | <b>£</b>         | <b>£</b>       |
|          | <u>Other Income</u>                 |                  |                |
|          | Advertising revenue                 | 1,500            | 750            |
|          | Bank interest                       | 951              | 1,389          |
|          | Insurance commission                | 8,002            | 14,041         |
|          | Other commission                    | 2,145            | 3,225          |
|          |                                     | <u>12,598</u>    | <u>19,405</u>  |
|          | <u>Investment Income</u>            |                  |                |
|          | Dividend income                     | 2,477            | 2,252          |
|          |                                     | <u>2,477</u>     | <u>2,252</u>   |
|          |                                     | <u>15,075</u>    | <u>21,657</u>  |
| <b>2</b> | <b>SERVICES TO MEMBERS</b>          | <b>2021</b>      | <b>2020</b>    |
|          |                                     | <b>£</b>         | <b>£</b>       |
|          | Magazine costs                      | 28,904           | 13,202         |
|          | Legal and professional              | 62,370           | 56,858         |
|          | TUC affiliation fee                 | 38,001           | 37,450         |
|          | Postage                             | 5,724            | 7,315          |
|          | Publications                        | 4,724            | 9,060          |
|          | Staff costs                         | 846,705          | 836,276        |
|          | Telephone                           | 14,175           | 11,418         |
|          | Training                            | 9,921            | 7,878          |
|          | Disciplinary and grievance meetings | -                | 6,473          |
|          | Website costs                       | 26,883           | 12,094         |
|          | VAT Recovered                       | (17,885)         | (13,913)       |
|          | Members benefits                    | 8,208            | 8,258          |
|          |                                     | <u>1,027,730</u> | <u>992,369</u> |

**NATIONWIDE GROUP STAFF UNION**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2021**

| <b>3 MEETING EXPENSES</b> | <b>2021</b>   | <b>2020</b>   |
|---------------------------|---------------|---------------|
|                           | <b>£</b>      | <b>£</b>      |
| National Conference       | 34,735        | 20,000        |
| Area Council              | -             | 8,899         |
| National Executive        | 3,144         | 1,666         |
| TUC Meetings              | -             | 54            |
| Other meetings            | 1,324         | 5,294         |
|                           | <u>39,203</u> | <u>35,913</u> |

| <b>4 ADMINISTRATION EXPENSES</b> | <b>2021</b>    | <b>2020</b>    |
|----------------------------------|----------------|----------------|
|                                  | <b>£</b>       | <b>£</b>       |
| Audit and accountancy            | 31,401         | 26,400         |
| Ballots                          | 13,800         | -              |
| Accountancy systems              | 9,062          | 6,126          |
| Bank and legal costs             | 3,680          | 4,298          |
| Printing and stationery          | 5,395          | 2,793          |
| Staff costs                      | 104,190        | 96,166         |
| Sundry expenses                  | 3,151          | 2,224          |
|                                  | <u>170,679</u> | <u>138,007</u> |

The average monthly number of persons employed by the Union during the period was 20 (2020: 19).

| <b>5 PREMISES AND EQUIPMENT COSTS</b> | <b>2021</b>   | <b>2020</b>   |
|---------------------------------------|---------------|---------------|
|                                       | <b>£</b>      | <b>£</b>      |
| Cleaning                              | 4,190         | 4,482         |
| Insurance                             | 4,168         | 4,004         |
| Rent and rates                        | 12,974        | 12,954        |
| Repairs                               | 2,078         | 5,572         |
| Utilities                             | 5,053         | 4,523         |
| Flat expenses                         | 853           | 1,006         |
|                                       | <u>29,316</u> | <u>32,541</u> |

**NATIONWIDE GROUP STAFF UNION**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2021**

**5 PREMISES AND EQUIPMENT COSTS (CONTINUED)**

**EQUIPMENT COSTS**

Maintenance and leasing

|                     |        |        |
|---------------------|--------|--------|
| Motor               | 28,880 | 35,131 |
| Office and computer | 45,361 | 40,357 |

|               |               |
|---------------|---------------|
| <u>74,241</u> | <u>75,488</u> |
|---------------|---------------|

|              |        |        |
|--------------|--------|--------|
| DEPRECIATION | 14,176 | 14,673 |
|--------------|--------|--------|

|              |       |       |
|--------------|-------|-------|
| AMORTISATION | 8,427 | 6,861 |
|--------------|-------|-------|

|                |                |
|----------------|----------------|
| <u>126,160</u> | <u>129,563</u> |
|----------------|----------------|

**6 TANGIBLE FIXED ASSETS**

| <b>Land and<br/>buildings<br/>£</b> | <b>Office<br/>equipment<br/>£</b> | <b>Computer<br/>and software<br/>£</b> | <b>Total<br/>£</b> |
|-------------------------------------|-----------------------------------|--|--------------------|
|-------------------------------------|-----------------------------------|--|--------------------|

**COST**

|                     |                |               |                |                |
|---------------------|----------------|---------------|----------------|----------------|
| At 1 January 2021   | 289,804        | 47,870        | 166,531        | 504,205        |
| Additions           | 4,402          | 301           | 7,775          | 12,479         |
| At 31 December 2021 | <u>294,206</u> | <u>48,171</u> | <u>174,306</u> | <u>516,684</u> |

**ACCUMULATED DEPRECIATION**

|                     |                |               |                |                |
|---------------------|----------------|---------------|----------------|----------------|
| At 1 January 2021   | 98,992         | 42,299        | 158,354        | 299,645        |
| Charge for the year | 3,884          | 1,443         | 8,849          | 14,176         |
| At 31 December 2021 | <u>102,876</u> | <u>43,742</u> | <u>167,203</u> | <u>313,821</u> |

**NET BOOK VALUE**

|                            |                |              |              |                |
|----------------------------|----------------|--------------|--------------|----------------|
| At 31 December 2021        | <u>191,330</u> | <u>4,429</u> | <u>7,103</u> | <u>202,863</u> |
| <i>At 31 December 2020</i> | <u>190,812</u> | <u>5,571</u> | <u>8,177</u> | <u>204,560</u> |

NATIONWIDE GROUP STAFF UNION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

**7 INTANGIBLE FIXED ASSETS**

|                     | Website       |
|---------------------|---------------|
| COST                | £             |
| At 1 January 2021   | 39,745        |
| Additions           | 8,352         |
| At 31 December 2021 | <u>48,097</u> |
| AMORTISATION        |               |
| At 1 January 2021   | 27,356        |
| Charge for the year | 8,427         |
| At 31 December 2021 | <u>35,783</u> |
| NET BOOK VALUE      |               |
| At 31 December 2021 | <u>12,314</u> |
| At 31 December 2020 | <u>12,389</u> |

**8 INVESTMENTS**

|                                  | Listed<br>Equities<br>£ | Unlisted<br>Equities<br>£ | Total<br>£       |
|----------------------------------|-------------------------|---------------------------|------------------|
| Market Value at 1 January 2021   | 882,316                 | 150,150                   | 1,032,466        |
| Change in value in the year      | 51,342                  | 138,793                   | 190,135          |
| Market Value at 31 December 2021 | <u>933,658</u>          | <u>288,943</u>            | <u>1,222,601</u> |

**NATIONWIDE GROUP STAFF UNION**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2021**

**9 CURRENT ASSET INVESTMENT**

The following are the amounts held by Union in deposit as Bonds at 31 December 2021:

|                                 | <b>Bonds<br/>£</b> | <b>Total<br/>£</b> |
|---------------------------------|--------------------|--------------------|
| <b>Cost at 1 January 2021</b>   | -                  | -                  |
| Acquisitions at cost            | 85,094             | 85,094             |
| <b>Cost at 31 December 2021</b> | <u>85,094</u>      | <u>85,094</u>      |

**10 DEBTORS**

|             | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|-------------|-------------------|-------------------|
| Prepayments | 25,138            | 23,805            |
|             | <u>25,138</u>     | <u>23,805</u>     |

**11 CREDITORS**

|                               | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|-------------------------------|-------------------|-------------------|
| Trade Creditors               | 20,645            | 26,639            |
| Other creditors               | 26,197            | 29,934            |
| Taxes & social security costs | 22,032            | 20,459            |
| Accruals & deferred income    | 17,500            | 34,900            |
|                               | <u>86,374</u>     | <u>111,932</u>    |

£26,639 in respect of 2020 has been reanalysed from Other creditors to Trade creditors to better reflect the nature of the balances. The total of creditors has remained the same.

**NATIONWIDE GROUP STAFF UNION**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2021**

**12 FINANCIAL COMMITMENTS**

At 31 December 2021 the union was committed to making the following payments under non-cancellable operating leases in the year to 31 December 2022:

|                                | <b>2021</b>  | <b>2020</b>  |
|--------------------------------|--------------|--------------|
|                                | <b>£</b>     | <b>£</b>     |
| Operating leases which expire: |              |              |
| Within one year                | 1,752        | 1,752        |
| Between two and five years     | <u>3,504</u> | <u>5,256</u> |

**13 CONTROLLING INTEREST**

NGSU has control of NGSU Asset Management Limited which is a dormant company limited by guarantee.

**14 PRIZE DRAW INCOME AND EXPENDITURE**

The prize draw income and prizes awarded are now shown gross on the face of the Income and Expenditure Account. Previously the net amount was shown in income with the gross amounts shown in a note. The Income and Expenditure Account - General Fund and the Income and Expenditure Account - Combined Fund for the year ended 31 December 2020 have therefore been amended in accordance with this approach. This has resulted in income and expenditure being increased by £280,751 for both the General Fund and the Combined Fund. It has no impact on the comprehensive result for the year.

**15 CONTINGENT LIABILITIES**

As explained in Current Taxation note, no tax liabilities are expected to arise on the realisation of unrealised valuation increases on investments. If the unrealised valuation increases at 31 December 2021 were all to give rise to chargeable gains the maximum liability to tax would be £68,001 (2020: £15,555)

**INFORMATION TO BE PROVIDED TO MEMBERS UNDER THE  
TRADE UNION AND LABOUR RELATIONS  
(CONSOLIDATION) ACT 1992 (AMENDED)**

Under the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended), the Union is required to circulate all members with details of the salary and benefits provided to the General Secretary, the President and all members of the National Executive Committee. The President and members of the National Executive Committee do not receive any salary from the Union or any benefits. They are reimbursed for any expenditure incurred by them in the performance of their duties on behalf of the Union as is the General Secretary. The details in respect of the General Secretary are as follows:

|   |         |
|---|---------|
| Salary  | £90,012 |
| Benefits:   |         |
| Pension Contributions (The Union makes contributions of 15% of salary on behalf of all staff) | £13,502 |
| Car and other allowances  | £9,450  |

We are also required by the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended) to circulate the following declaration to all members. The wording is as prescribed by the Act.

*"A member who is concerned that some irregularity may be occurring, or have occurred, in the conduct of the financial affairs of the union may take steps with a view to investigating further, obtaining clarification and, if necessary, securing regularisation of that conduct.*

*The member may raise any such concerns with such one or more of the following as it seems appropriate to raise it with: the officials of the union, the trustees of the property of the union, the auditor or auditors of the union, the Certification Officer (who is an independent officer appointed by the Secretary of State) and the police.*

*Where a member believes that the financial affairs of the union have been or are being conducted in breach of the law or in breach of rules of the union and contemplates bringing civil proceedings against the union or responsible officials or trustees, he should consider obtaining independent legal advice."*