NGSU Guide Card
The National Executive Committee

Protecting Your Interests

www.ngsu.org.uk

THE NATIONAL EXECUTIVE COMMITTEE (NEC)

The NEC is the formal body that oversees the running of the Union and implementation of Union's policy which has been determined by our National Conference. The NEC comprises of the General Secretary, President, nine Executive Officers (EOs) and ten National Regional Officers (NROs). The NEC selects, from its number, the positions of Vice-President, Treasurer and National Equality Officer.

Executive Officers are elected by the entire membership. National Regional Officers are elected by members in each of the Union's Regions Nationwide supports the work of the Union and has agreed that NEC members can take up to 11 paid days off a year to attend meetings and undertake other Union duties.

THE ROLE OF A MEMBER OF THE NEC

As a member of the NEC you'll be part of the team that ensures NGSU operates within its own rules and the legislation that governs Trade Unions; help determine NGSU strategy; represent the Union at formal meetings with Nationwide and help lead and support the activity of our network of Representatives. You'll be an advocate of NGSU and promote our aims and benefits of membership.

The NEC meets six times a year, normally at a venue at or close by the Union's Offices in Middleton Cheney, near Banbury. You'll be expected to actively participate in discussions about Union activity and be part of the decision making process, for example, approving budgets, determining the union's strategic plan and debating the Union's stance on issues including the annual Pay Review.

You'll report to the NEC about Union activity you've undertaken including feedback from any Regional Councils, Employee Involvement Committee (EIC) Business Committees that you attend on behalf of NGSU. There will also be opportunities to participate in activity such as communication; Health & Safety; diversity; recruitment or working with organisations that the union affiliates to.

The NEC works on behalf of all members and so you need to be able to think broadly about issues and consider the implications of the whole membership. The NEC is often given access to information that is sensitive and subject to on-going consultation – you must be prepared to accept and respect the confidential nature of such information.

The work of the NEC is very important but we try hard not to make it a burden. You'll be supported in the role by the Union's President (for NEC related activity) and the Rep Support Officer (for Regional Council activity).

APPOINTMENTS TO THE NEC

NROs and EOs are appointed for a two-year term of office but occasionally vacancies do arise mid-term. You must be nominated by two NGSU members. If you are applying for a NRO position, you must work in and the nominations must be from members within the Region you want to represent. An election will be held if more than one nomination is received.

Any NGSU member can stand for election to the National Executive Committee but it is helpful if you've been a District or Departmental Rep and have some knowledge of how the Union operates. You must be willing to commit to attend the NEC meetings and our National Conference, and support the Regional Council.

The Union will cover your travelling and any overnight expenses (if necessary) for all Union related activity such as attendance at NEC meetings or Conference. Nationwide will cover some expenditure incurred with attending EIC Business Committees.

For a nomination form or more information, please contact Kerry Wagg, Rep Support Officer, on 01295 710767.

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SUMMARY OF ACTIVITY

Representing the membership at the National Executive Committee

- Attend and fully participate in the bi-monthly National Executive Meetings, putting forward the views to represent the interests of the membership
- Undertake & support work arising from NEC e.g. diversity, health & safety
- Attend EIC Business Committees giving accurate view of any issues for discussion
- In the lead up to Conference work with the NEC, Reps and members to identify issues for Conference Motions
- Attend biennial National Conference supporting the NGSU team and your Reps
- Participate fully at National Conference to ensure that the members of the Union decide the policies adopted and pursued by the Union
- Provide feedback to Reps from Regional Councils, EIC Business Committees and National Conference

Advise Members

- Advise and support members with queries, directing them to information, policy or procedure; or direct them to the relevant part of NGSU when necessary
- Consult with local management, Employee Relations or HR on individual or collective issues that may arise in your area.

Communication

- Maintain contact with Reps in your Region or Business Committee
- Seek feedback on issues from Reps if required, on a confidential basis
- Consult locally with other Reps and members about issues affecting your area
- Provide feedback to NGSU on issues affecting the Reps in your Region
- Promote the sharing of idea & thoughts throughout the Union for the benefit of all (e.g. using the NGSU Forum) including best practice with the NEC & Reps

Recruitment

- Actively recruit new members and actively recruit Reps where there is a vacancy
- Promote the benefits and services to both members and non-members
- Encourage members and Reps to actively participate within the Union
- Be an advocate of NGSU
- Participate in Induction presentations in your local area where possible
- Support NGSU Roadshows

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For further information contact Kerry Wagg, Representatives Support Officer, on 01295 710767